



ENROLLMENT INFORMATION 2025-2026 School Year

Hinesburg Nursery School (HNS) enrollment for the 2025-2026 school year will open as follows:

- **January 2025 - Returning student (and sibling) enrollment - paperwork must be received by January 31, 2025.**
- **February 2025 - New student enrollment - paperwork is processed in the order it is received.**

REQUIRED ENROLLMENT FORMS

1. Hinesburg Nursery School Registration Form
2. Deposit Payment (check made payable to Hinesburg Nursery School)
3. Signed Pickup Permission Form
4. Signed Parent Responsibility Contract
5. Copy of child's immunization record or a State of VT waiver form
6. Completed Child Care Health Examination Form (or equivalent from pediatrician)

HNS offers two or three day schedule options for all families. The best way for a family (new and returning) to ensure a preferred schedule (as specified on the HNS Enrollment Form) is to complete all required paperwork and submit it as soon as possible. Please keep in mind that HNS will do its best to accommodate a family's preferred schedule whenever possible.

Returning families will be given priority for enrollment and scheduling purposes (enrollment forms must be received by 1/31/2025). Any openings remaining in the program are offered to the general community, and are filled based on the order in which enrollment paperwork is received. Submission of enrollment forms and deposit payment is the only way to reserve a spot.

Children must be at least three years old by October 15 in order to attend HNS. For children who turn three after September 1 but before October 15, a spot can be held by paying tuition until the child is eligible to start. A family can opt to be put on a waitlist until their child turns three; however, our program has historically been at capacity from the start of the school year without an option for starting mid-year.

REGISTRATION FEES

The **Registration Fee** and **Supplemental Tuition Deposit** should be submitted with the enrollment forms.

	Registration Fee	Supplemental Tuition Deposit	<u>Total Due with Registration</u> (Reg. Fee + Supp. Tuition Dep.)
New Family	\$125	\$225	\$350
Returning Family	\$85	\$225	\$310

Please note that in the event you decide not to attend HNS, your **Supplemental Tuition Deposit** will be refunded. The **Registration Fee** is non-refundable.

TUITION FEES

If you apply for Act 166 funding (more information in the Vermont State Funding section below), **Monthly Tuition** will be paid directly to HNS by the State. You will **only** be responsible for the **Registration Fee** (\$125 for new families, \$85 for returning families) and a one-time **Supplemental Tuition** payment (\$450 total for 3 days/week or \$300 total for 2 days/week, \$225 of which is due with registration and the remainder due by September 1).

If your child will not be receiving Act 166 funding (child is not three on or before September 1, child attends less than 10 hours/week, or you are using your funding at another program), you are responsible for making **Monthly Tuition** payments directly to the HNS treasurer by the first of each month. The remainder of the annual **Supplemental Tuition** payment (\$75 for 2 days/week or \$225 for 3 days/week) is due on September 1st along with your first **Monthly Tuition** payment.

	Monthly Tuition	Supplemental Tuition (<small>\$225 deposit paid with registration, remainder due Sept 1</small>)	Payment due Sept 1 (Sept Monthly Tuition + remaining Supplemental Tuition)	
			<u>WITH ACT 166</u> funding	<u>WITHOUT ACT 166</u> funding
3 days/week	\$443/month	\$450/year	\$225	\$668 (\$443 + \$225)
2 days/week	\$295/month	\$300/year	N/A	\$370 (\$295 + \$75)

VERMONT STATE FUNDING

HNS is a qualified Early Learning Partner (ELP) in accordance with Act 166, which allows for universal access to publicly-funded prekindergarten education. All Vermont children may receive public funding that will cover the tuition for 3 mornings at HNS. To be eligible, a child must turn three years old on or before September 1st, and attend at least 10 hours per week (i.e., can not be signed up for only 2 days at HNS). ELP forms will be sent out to enrolled families in the spring.

In addition to the ELP funding, Vermont offers a Child Care Financial Assistance Program (CCFAP) to families that have a need for childcare and meet certain income guidelines. CCFAP funds can be used for costs not covered by ELP, such as the supplemental tuition.

We strongly encourage all eligible families to apply for ELP and/or CCFAP, and are happy to answer any questions and assist with the process.

SCHOLARSHIPS

HNS offers limited, need-based scholarships for partial tuition in the rare cases when ELP and CCFAP are not options. Please contact a board member for more information. Scholarship applications should be turned in by May 1.

If you have any questions about enrollment at Hinesburg Nursery School, please feel free to contact Amber Hobbs, Board Vice President, at info@hinesburgnurseryschool.org or via telephone at (802) 482-3827.

Hinesburg Nursery School policies and procedures are subject to change without notice and are voted upon by the Board of Directors. All positions on the Board of Directors are held by parent volunteers.