



ENROLLMENT INFORMATION 2024-2025 School Year

Hinesburg Nursery School (HNS) enrollment for the 2024-2025 school year will open as follows:

- **January 2024 - Returning student (and sibling) enrollment - paperwork must be received by January 31, 2024.**
- **February 2024 - New student enrollment - paperwork is processed in the order it is received.**

REQUIRED ENROLLMENT FORMS

1. Hinesburg Nursery School Registration Form
2. Deposit Payment (check made payable to Hinesburg Nursery School)
3. Signed Pickup Permission Form
4. Signed Parent Responsibility Contract
5. Copy of child's immunization record or a State of VT waiver form
6. Completed Health Examination Form

HNS offers two or three day schedule options for all families. The best way for a family (new and returning) to ensure a preferred schedule (as specified on the HNS Enrollment Form) is to complete all required paperwork and submit it as soon as possible. Please keep in mind that HNS will do its best to accommodate a family's preferred schedule whenever possible.

Returning families will be given priority for enrollment and scheduling purposes (enrollment forms must be received by 1/31/2024). Any openings remaining in the program are offered to the general community, and are filled based on the order in which enrollment paperwork is received. Submission of enrollment forms and deposit payment is the only way a spot can be held.

Children must be at least three years old by October 15 in order to attend HNS. For children who turn three after September 1st but before October 15, a spot can be held by paying tuition until the child is eligible to start. A family can opt to be put on a waitlist until their child turns three; however, our program has historically been at capacity from the start of the school year without an option for starting mid-year.

EARLY LEARNING PROGRAM FUNDING

HNS is a qualified Early Learning Partner (ELP) in accordance with Act 166, which allows for universal access to publicly-funded prekindergarten education. All children living in Vermont, who will turn three on or before September 1st, are eligible to receive public funding that will cover 10 hours of their tuition to HNS. However, these students must attend 10 hours a week, or 3 mornings at HNS. ELP forms will be forwarded once they are made available for the upcoming school year.

REGISTRATION FEES

The **Registration Fee** and **Supplemental Tuition Deposit** should be submitted with the enrollment forms.

	Registration Fee	Supplemental Tuition Deposit	<u>Total Due with Registration</u> (Reg. Fee + Supp. Tuition Dep.)
New Family	\$125	\$225	\$350
Returning Family	\$85	\$225	\$310

TUITION FEES

If your child turns three on or before September 1 and you apply for Act 166 funding, **Monthly Tuition** will be paid directly to HNS by the State. You will be responsible for the **Registration Fee** (\$125 for new families, \$85 for returning families) and a one-time **Supplemental Tuition** payment (\$450 total for 3 days/week or \$300 total for 2 days/week, \$225 of which is due with registration with the remainder due by September 1).

If your child will not be receiving Act 166 funding (child is not three on or before September 1, or you are using your funding at another program), you are responsible for making **Monthly Tuition** payments directly to the HNS treasurer by the first of each month. The remainder of the one-time **Supplemental Tuition** payment (\$75 for 2 days/week or \$225 for 3 days/week) is due on September 1st along with your first **Monthly Tuition** payment.

	Monthly Tuition	Supplemental Tuition (<small>\$225 deposit paid with registration, remainder due Sept 1</small>)	<u>Payment due Sept 1</u> (Sept Monthly Tuition + remaining Supplemental Tuition)	
			<u>WITH ACT 166</u> funding	<u>WITHOUT ACT 166</u> funding
3 days/week	\$432/month	\$450/year	\$225	\$657 (\$432 + \$225)
2 days/week	\$288/month	\$300/year	N/A	\$363 (\$288 + \$75)

*Please note, in the event you decide not to attend HNS, your **Supplemental Tuition Deposit** will be refunded. The **Registration Fee** is non-refundable.*

DISCOVERY PROGRAM

The HNS Discovery Program is an opportunity for a smaller group of older children to dive deeper into projects and topics that interest them, including art, baking, music, outdoor activities and more. The program is for children who have the stamina to participate in lunch and other activities until mid afternoon. This is a separate program, and there will not be a rest/nap time provided. Lunch should be sent with the child on days they participate in the Discovery Program.

Program Options: Tuesdays or Thursdays, 12:00pm - 2:15pm

Schedule: Discovery starts on the 3rd week of school in the fall, and does not run the last 2 weeks of the school year in May/June or for the optional Extended Week in June

Tuition: \$30/day, billed in two lump sums due by the start of the program each semester

Second year children can sign up for one Discovery day per week if interested, with a possible option for a second day if there is space in the program. We will do our best to accommodate everyone who wants to participate, with priority given to returning and older children. Registration for Discovery is for the full school year, and schedule changes are considered when possible to take effect in January.

Refunds or prorating are not offered, and missed days due to sickness or school closures (which are rare) are not made up or refunded.

The maximum group size for Discovery is 8 children per day, and the program will not run if there are fewer than 6 children enrolled per day.

SCHOLARSHIPS

HNS offers limited, need-based scholarships for partial tuition. Please contact a board member for more information. Scholarship applications should be turned in by May 1.

If you have any questions about enrollment at Hinesburg Nursery School, please feel free to contact Amber Hobbs, Board Vice President, at info@hinesburgnurseryschool.org or via telephone at (802) 482-3827.

Hinesburg Nursery School policies and procedures are subject to change without notice and are voted upon by the Board of Directors. All positions on the Board of Directors are held by parent volunteers.